



BOSTON CINEMA PROPS

219 Franklin St, Wrentham MA 02093

213.308.7326 | info@bostoncinemaprops.com

www.bostoncinemaprops.com

BILLING COMPANY

PRODUCTION (BILLING) COMPANIES:

We need to set you up in our database. Please complete the following:

Date your order will ship

Company name

Project name

Accounting phone

Accounting email

Billing Address

Accounts payable contact name

If you wish to open a Net 30 account, please request a credit application. Approval normally takes 10 days. In the meantime, your account will be COD.

- If you wish to reduce the amount of your deposit, please send a certificate of insurance to the above email address. Our insurance requirements are noted on our website.
- If you plan to use a credit card, please request a credit card authorization form.

- If you plan to pay your rental and/or deposit by check please note that checks are processed electronically and will be deposited to our account.