



## BOSTON CINEMA PROPS

219 Franklin St, Wrentham MA 02093

213.308.7326 | [info@bostoncinemaprops.com](mailto:info@bostoncinemaprops.com)

[www.bostoncinemaprops.com](http://www.bostoncinemaprops.com)

# INSURANCE REQUIREMENTS

Insurance certificates must:

1. Be valid for at least two weeks beyond the term of the rental because many of our customers keep their orders beyond the term of the rental. We must confirm there will be coverage if your order is returned late.
2. List Boston Cinema Props Inc. as the "Certificate Holder".
3. Contain the following wording under the "Description of Operations/Special Provisions" section: Certificate holder is named as Additional Insured as respects General Liability and Automobile Liability and Loss Payee as respects Props, Sets, and Wardrobes, and Loss of Use, rental/leased to the named insured.
4. Be issued by the company's insurance agent. These are legal documents (contracts) and in order for them to be valid and for Boston Cinema Props to be properly covered, they must come directly from your company's insurance agent. We do call the agency to confirm that Boston Cinema Props is covered.

If possible, the certificates should be emailed to Boston Cinema Props at least one day in advance of your order's pick-up date. They should be emailed to the attention of the Credit Department at [info@bostoncinemaprops.com](mailto:info@bostoncinemaprops.com)

### GENERAL LIABILITY - OCCURRENCE FORM

Minimum Acceptable Limits: Per Occurrence \$1,000,000

General Aggregate \$2,000,000

Fire Legal Liability \$100,000

Medical Payments \$5,000

### AUTOMOBILE

Minimum Acceptable Limit: Liability CSL \$1,000,000 Coverage for Hired and Non Owned Automobiles

### INLAND MARINE / PRODUCER'S PACKAGE

Minimum Acceptable Limit: Props, Sets, Wardrobe \$250,000

Lower limits can be accommodated if the total value of all the Props, Sets, and Wardrobe to be used on the project is less than \$250,000. The limit, however, must be greater than the total value of the props, sets and wardrobe on overall production, not max per vendor.

#### WORKERS COMPENSATION

Workers Compensation insurance covering all individuals working on the project for which the props are rented. insurance requirements Thank you for your attention to this matter. Please do not hesitate to contact anyone in our Credit department if you have questions.